



Leaping Into 5th Grade

Classroom Jobs



Job	Description	Salary
Line Leaders (2)	One boy and one girl will lead the class to the designated locations throughout the school. He and she will let Mrs. Cobb know when the class is ready to go. If you want to apply for this job, you must have great communication skills.	\$50
Line Enders (2)	One boy and one girl will be at the end of the line to make sure no one is left behind. They will also turn the lights off as we leave the room or restrooms. They will make sure everyone is in a straight line and facing forward as we are walking down the hallway. Students who apply for this job must be kind and understanding of others.	\$55
Substitute Worker (2)	These two workers will take the place of anyone who is absent. They will take over the jobs and do them for the day. The student who applies for this job must learn all of the jobs in the classroom and be trustworthy.	\$65
Messenger (1)	This person will be in charge of running messages to the office and other locations needed by the teacher. She/he will write down messages given over the intercom. They will then need to deliver these messages to the appropriate student. Students need to demonstrate trustworthiness and organizational skills.	\$75
Homework Monitor (1)	This person will be in charge of writing the daily homework down in the classroom agenda. If a student is absent, they will collect any necessary papers and put together an absent folder. Must have neat handwriting and be able to explain assignments to absent students.	\$75
Computer Technician (1)	This person will be in charge of turning on the computers in the morning and shutting them down in the afternoon. She/he will also turn on computers in the computer lab when needed. Needs to have a working knowledge of computers and programs to assist classmates with any questions they may have if the teacher is busy. When needed, he/she will also clean the screens and computer desk.	\$80
Horticulturist (1)	This student will water the classroom plant twice a week. They will make sure plants look beautiful and are clean. Students must understand how to take care of plants.	\$80
Work Monitors (2)	These students will organize all papers by student number. They will inform Mrs. Cobb of missing work. Must be responsible, organized, and honest.	\$95

F.R.O.G. Binder Monitors (2)	These students will check to see if the agendas and behavior sheets are signed. They will inform Mrs. Cobb of binders not turned in or agendas/behavior sheets that are not signed. They will give Mrs. Cobb any parent notes, field trip forms, or book order forms that may be in the binders. They will collect fees from the students who owe.	\$95
Librarians (3)	These individuals will be in charge of straightening the books on a daily basis in the classroom library and dusting the shelves. They will also be responsible for checking out books properly to students and collecting fines for any lost books. Must be organized.	\$100
Floor Managers (2)	These students will make sure that the floor around desks, in the library, and behind the island are clean and every last article is off the floor. They will also make sure that all materials are put back in their proper places (this includes stations) and check that all chairs are put onto the desks at the end of the day. They will inform students who have not put up their chairs. All students must help the floor managers by keeping their area neat and free of clutter. Students applying for this job must be kind to others and helpful.	\$100
Rent Collectors (2)	These students will be responsible to collect rent once a month from each student in the classroom. They must keep a record of the money collected, and when each student has paid. They must give a receipt to show that the rent has been paid. These students are responsible to notify any student who has not paid rent by the 15 th of each month. They will also charge a late fee for late payments. Students who apply for this job must be trustworthy and good at math.	\$100
Mailmen (2)	These students will put all graded papers into the correct mailboxes. They must be responsible so that the graded papers are placed in the correct mailbox. The mailmen are to tell students when to pick up their graded papers. If any student does not take their graded papers out of the mailbox within two days of it being placed, the mailmen will let Mrs. Cobb know. Students must be trustworthy and not share grades with other students.	\$100
Clerks (2)	These students will assist the teacher or substitute teacher in a number of important ways. They will hand out and collect papers from each group. These students will collect fines from students daily and help hand out bonuses each day. Students who apply for this job must be trustworthy and responsible.	\$105
Custodians (2)	These students will help keep the classroom spotless by wiping down counters and common tables. They will make sure lockers, mailboxes, and desks are kept clean. They will dust all the frogs	\$105

	and set-ups on top of the island once a month. They will inform Mrs. Cobb of any student who needs to clean their lockers, mailboxes, or desks. They will also erase the whiteboard at the end of each day, and they will clean it on Tuesdays and Thursdays. These students must work well with others and be trustworthy.	
--	---	--